

EMBASSY OF INDIA, BOGOTA

INVITES QUOTATIONS

FOR

COMMISSIONING OF PLASTICS SECTOR OF ECUADOR - MARKET

RESEARCH REPORT

TENDER NOTICE

TENDER NO. 5-BOG/202/8/2021

DATE OF PUBLISHING BIDS: 29 SEPTEMBER 2022

LAST DATE FOR SUBMISSION OF BIDS: 19 OCTOBER 2022 1700 hours

DATE OF OPENING THE BIDS: 20 OCTOBER 2022 1100 hours

PLACE OF OPENING OF BIDS: EMBASSY OF INDIA, BOGOTA, CALLE 116#7-

15, TORRE CUSEZAR, BOGOTA - 110111

EMBASSY OF INDIA

Bogota

Notice inviting Quotation/Bids

Subject: Invitation of Bids for Commissioning of Plastics Sector Market Research Report

The Embassy of India, Bogota invites sealed quotations from reputed consulting firms for commissioning of Plastics sector market research report, as per the scope of work and terms and conditions given in this Tender Notice:

Scope of Work :

Report may include the following Terms of Reference:

- a) Brief analysis about Indian plastics industry
 - SWOT analysis
 - Main sectors and products
 - Top 10 exporters and importers of plastics products
- b) Analysis of Plastics market in Ecuador
 - Market situation
 - SWOT analysis
 - Main sectors and products
 - Top 10 exporters and importers of plastics products, including tariff rates
 - SWOT analysis of India's major competitors in the Ecuadorean market and competitive advantages
 - Case study of successful foreign plastics product entry into Ecuadorean market
 - Ecuador's local players in the market and their cooperation with other countries
 - Analysis of Ecuador's health care system and potential for Indian products
 - Analysis of generics market in Ecuador and main players (national and international) and

India's potential and comparison with top competitors detailing the advantages and disadvantages India faces with its competitors.

- Challenges faced by Indian plastics products for market entry and registration
- Surveys/interviews of plastics companies are encouraged for the report

c) Industry regulations

- Plastics regulation in Ecuadorean market and related ministries and government organizations for approval and certification
- Registration and Licensing processes and procedures, entry requirements and time taken for the processes involved.
- Comparison of Ecuador's regulatory environment with that of other countries in the region and USA and the EU
- Trade regulation, labeling requirement and procedures for export to Ecuador
- Analysis of India's plastics trade and growth potential with Ecuador
- India's Top products, segments in plastics exports
- Trade barriers (tariff, non-tariff, etc.) and other entry level barriers for Indian plastics products in Ecuador

d) Strategy for Indian plastics products in Ecuador

- USP of Indian companies in the Ecuadorean Plastics market and positioning strategy
- India's strategy for effectively entering Ecuadorean plastics market
- Forecast of future growth opportunities of Indian plastics businesses in Ecuador.

Eligibility Criteria :

- a) The firm should possess all necessary registration and certificates required under local regulations.
- b) The firm should have minimum 4 years of work experience in the market study field and the history of working on the Ecuadorean market report.
- c) Period of completion for the work is 45 days from the date of commencement, including the feedback sessions.

- d) Price quoted should be on an all-inclusive basis and shall include the cost of all services, personnel, material, delivery, etc. Inclusion/exclusion of all levies/taxes, where applicable, should be clearly specified.
- e) Agency shall be bound to remove/rectify/replace any defects/defective work which is noticed at his own risk and cost.
- f) The Embassy of India would not be responsible for any dues other than the agreed contract amount.
- g) Bidders should quote for all the scope of work altogether, done from one company.
- h) Quotations should remain valid for acceptance for 90 days from date of closing without any price escalation for whatever reasons.
- i) Once the tender is awarded, the winning bidder will have to complete the task within 45 days of award of work.
- j) No Advance or down payments. 25% of payment would be made on receipt of first part of the report, 25% on the receipt of second part of the report and remainder 50% on receipt of the final and completed report. All Payments to the selected bidder would be through bank transfer/ cheque only on satisfactory completion of work.
- k) The Embassy of India will have exclusive IP rights on the report.

Bid System

- (a) The Company shall submit its quotations in two separate sealed envelopes, namely (a) First Envelope—superscripted “Technical Bid for Plastics sector market research report” in format provided in Annexure - I; and (b) Second envelope—superscripted “Financial Bid for Plastics sector market research report” in format provided in Annexure - II. It should also be superscripted at the bottom left corner of the envelopes with full name, postal address, fax, email, telephone number of the bidder.
- (b) The sealed bid shall be submitted to The Head of Chancery, Embassy of India, Bogota.
- (c) Any clarification on the scope of work may be sought by email at email id sspol.bogota@mea.gov.in before 19 October 2022.
- (d) **Bids may be sent by hand in person/ by courier or in electronic format by email in password protected format to sspol.bogota@mea.gov.in and hoc.bogota@mea.gov.in**

(e) Bids received after the closing date and time 19 October, 2022 at 5:00 PM as prescribed in the tender notice shall not be accepted.

(f) Bids shall be opened on the date and time as given below in the presence of the authorized representatives of the companies, who may wish to attend. The technical bids shall be opened on 20 October 2022. Financial bids of only of those companies who have qualified in the technical bid stage shall be considered.

	Date	Time (Colombia Local Time)
Date of Publishing	29-09-2022	09:00 AM
Bid submission Start date	29-09-2022	09:00 AM
Bid Submission End date	19-10-2022	5:00 PM
Technical Bid opening Date	20-10-2022	11:00 AM
Financial Bid opening Date	20-10-2022	After opening of technical bids, tentatively at around 03:00 P.M.

Terms & Conditions:

i) The Tender issuing authority reserves the right to withdraw / cancel the Tender for any reasons whatsoever after publication / award of contract.

ii) The Tender notice issuing Authority reserves the right to accept or reject any or all the Tenders without assigning any reasons whatsoever.

iii) The companies will be shortlisted for participation in the tender on the basis of their technical bids. The financial bids of only the eligible companies so shortlisted will be considered. All submitted bids shall be confidential and will remain with the Embassy. The decision of the Embassy in this regard will be final . The Embassy reserves the right to reject any bid without assigning any reasons.

iv) The tendering authority reserves the right to accept any tender not necessarily the lowest, reject any tender without assigning any reasons.

v) The Study to be conducted by the agency hired, for Embassy of India in Bogota, will be

overviewed by Economic Diplomacy Division of the Ministry of External Affairs, Government of India. All research, results, suggestions, reports, etc. will be the property of the Embassy of India, Bogota and Embassy will use the material as appropriate.

Interested parties may forward their sealed quotations (Technical and Financial bid in separate sealed envelopes) on the letterhead of the company on or before Wednesday 19 October 2022, 1700 hrs addressed to :

Head of Chancery
Embassy of India, Bogota,
Calle 116 # 7-15, Torre Cusezar,
Bogota – 110111

OR

in electronic format by email in
password protected format to
sspol.bogota@mea.gov.in and
hoc.bogota@mea.gov.in

Head of Chancery
Embassy of India, Bogota
Email: hoc.bogota@mea.gov.in
sspol.bogota@mea.gov.in

Annexure-I

To,

Head of Chancery
Embassy of India,
Bogota

Dear Sir/Madam,

I/We, Representative(s) of M/S _____ solemnly declare that:-

- a) I/We are submitting tender for COMMISSIONING OF PLASTICS SECTOR MARKET RESEARCH REPORT against tender Notice No. 5 - B O G / 2 0 2 / 8 / 2 0 2 1 dated
- b) All information furnished by me/us in respect of fulfillment of eligibility criteria and other information given in this tender is complete, correct and true.
- c) All documents / credentials submitted along with this tender are genuine, authentic, true and valid.
- d) The Price – Bid submitted by me / us is “Without Any Condition”.
- e) I/We have not been banned /de-barred by any Government or Quasi Government agencies or PSU’s.
- f) In any information or document submitted is found to be false / incorrect, Embassy may cancel my/our Tender and can take any action as deemed fit including termination of the contract, forfeiture of all dues and blacklisting of my/our firm and all partners of the firm etc.
- g) All the terms and conditions of the tender are acceptable to us.

Yours sincerely

(Signature of Tenderer)
with company seal.

Proforma for Financial bid

To,

Head of Chancery,
Embassy of India,
Bogota

Dear Sir/Madam,

Sub: Financial bid for COMMISSIONING OF PLASTICS SECTOR MARKET RESEARCH REPORT TENDER NO. 5-BOG/202/8/2021

_____ (Name of the Company) proposes to undertake the work of PLASTICS SECTOR MARKET RESEARCH REPORT at a cost of_ (amount in words) payable after completion of the work. The cost is all inclusive of tax and rates.

2. We are bound by this offer if the Tender is awarded to us.

For and on behalf of:

Signature (Authorised Signatory)

Designation: